

Dear Caughlin Ranch HOA Members and Residents:

It is our desire to provide timely and effective communications and notices to Caughlin Ranch HOA members and residents. Such notices include information about meetings, community events and projects and other items of interest.

The Board has contracted with Constant Contact to perform this service. Please review the “**Privacy Center**” on Constant Contact’s website (www.constantcontact.com). Participation is strictly voluntary. At some future time, the Association may change its e-mail service provider; the attached Authorization is intended to apply to all e-mail service providers since each participant may at any time provide a written revocation of this Authorization.

Please select item 1 or 2 below, then fill in the information and date/sign. The signed Authorization will remain in place until revoked in writing. **Please mail, fax (775-746-8649) or e-mail (admin@caughlinhoa.com) the completed form.** Your e-mail address will not be distributed to any entity other than the Association and the e-mail service provider and will be used only for official CRHA business. A copy of this Authorization is also available at www.caughlinhoa.com.

AUTHORIZATION TO SEND NOTICES VIA ELECTRONIC MAIL

1. I hereby authorize CRHA to use the electronic mail (e-mail) address set forth below, to deliver all notices the Association is able, required and/or allowed to deliver, excluding amended governing documents;

OR

2. I hereby authorize CRHA to use the electronic mail (e-mail) address set forth below, to deliver all notices the Association is able, required and/or allowed to deliver, including any amended governing documents (as provided by NRS 116) by electronic mail pursuant to NRS 116.31068. I agree that the electronic mail address set forth below will be used in lieu of sending any notices by mail, personal delivery, or other method of service except for those notices which NRS 116.31068 does not apply to such as lien notifications and any other provision of NRS Chapter 116 which specifies a different manner in which a notice must be given by an association.

I have read and understand the Privacy Statement and Terms of Use on Constant Contact’s website (www.constantcontact.com) and will review any Terms of Use or Privacy Statement of any future service providers used by the Association. I understand that, while Constant Contact, CRHA and any future service provider take every precaution to protect the privacy of members’ information, CRHA cannot guarantee protection. I consent to having my e-mail address included in the Association’s e-mail list and accept the risks involved with e-mail communications.

By signing below, I understand that the Association will e-mail only to the e-mail address on this Authorization Form unless the Association receives written notification from me that I want to revoke this Authorization. **I also understand and agree that if I wish to discontinue receiving my notices electronically, or if I change my e-mail address, it is my obligation to notify the Caughlin Ranch Homeowners Association in writing or the Association will continue to rely on this Authorization.**

MEMBER OR RESIDENT NAME: _____

CONTACT NO’S. Home: _____ Mobile: _____

CAUGHLIN RANCH STREET/PROPERTY ADDRESS: _____

E-MAIL ADDRESS FOR ELECTRONIC NOTICES: _____

HOMEOWNER SIGNATURE: _____ Date: _____

FOR OFFICE USE ONLY: Entered into system by: _____ Date: _____

Revised November 2022