



Homeowner Information & Emergency Contact Sheet

Please complete and return this form to the Caughlin Ranch HOA office
(via mail, email admin@caughlinhoa.com, or fax 775.746.8649).

The information provided is for the HOA’s exclusive use and will not be given away, sold, or used for any other purpose.

Date: _____ Account/Lot #: _____ Onsite Resident Unit Is a Rental

Owner(s) Name: _____

Property Address: _____

City _____ State _____ Zip _____

Mailing/Billing Address: _____

(If different)

(Check here if new) City _____ State _____ Zip _____

Phone Contacts:

OWNER #1

OWNER #2

Home #: _____

Work #: _____

Cellular #: _____

Other Occupants / Tenant Info: For emergency/security purposes, please list all:

Name: _____ Phone # _____

Name: _____ Phone # _____

Other Information:

Property Management Co: _____ Phone# _____

Emergency Contact: (i.e., relative, family friend, etc.)

Name: _____ Phone: (H) _____ (W/C) _____

FOR OFFICE USE ONLY

Information entered into accounting; Date: _____ Initials: _____

Information entered into ACC/Compliance; Date: _____ Initials: _____

Revised November 2022